

Academic minors are declared when the course work for the minor has been completed by the student with a minimum cumulative gpa (cgpa) of a 2.00 (or, in the semester prior to the student's graduation, if course work related to the minor is being completed in their final semester). To declare a minor, complete section A below and return this form to an academic advisor on the 10th floor of Thompson Hall.

An authorized representative of the department certifying completion of the minor must sign section  ${\tt B.}$ 

This form must be returned to the Registrar's Office <u>before</u> the student's graduation; minors cannot be added to the record of a graduated student.

Section A: Identifying Information
Student Name Class
Student ID Number
Major(s)
Title of Academic Minor
Section B: Certification of Completion of an Academic Minor (to be completed by an authorized representative of the department offering the Minor)
This certifies that the above-named student:
— Has completed all requirements with a minimum cgpa of 2.00 in all courses for the minor.
Will have completed all requirements with a minimum cgpa of 2.00 upon satisfactory completion of the following courses in progress for the minor.
. (Must list specific courses and grades required for the 2.00 cgpa)
<del></del>
Signature of Authorized Department Representative Date